

New Commercial Buildings & Additions

- Building and Electrical Permit Completely Filled Out
 - Contractor Information
 - Valuation of Work
 - Copy of Plumbers state license
 - Copy of Electricians license
 - Separate Engineering Permit (Exterior Work)
- Zoning application completed and submitted
- ComCheck- Illinois Energy Conservation Code
- Plat of survey
- Site plan
 - Distances to property lines and adjacent structures
 - Calculated parking stall analysis per Village Ordinance
 - Accessible parking stall details and locations
- Code analysis
 - Applicable Village Codes
 - Construction type/use group
 - Sprinkler and alarm systems
 - Occupant loads
 - Travel distances and required exits
- Complete floor plan layout
 - Wall types
 - Door schedules including hardware schedules
 - Use of each room
 - Occupant loads
 - Travel distances
 - Finish schedule
 - Reflective ceiling plan
- Mechanical layout
 - Supply/return/exhaust
 - Ventilation schedule
 - Ductwork type and location
- Electrical (**Separate Permit**)
 - Receptacle locations- (GFCI's when required)
 - Egress Lighting/Exit Signs
 - One line diagrams
 - Panel schedules
- Plumbing
 - Isometric diagram-New/Existing service size/meter size/sanitary size
 - Waste/supply/vent- sizing and material
 - Total amount of W.S.F.U.'s- New/Existing